



## Carolyn's Place

PREGNANCY CARE CENTER

### RDMS MEDICAL TEAM MEMBER

**Ministry Purpose:** This position plays a significant role in achieving the Catholic mission of the clinic and, thus, has a ministry purpose.

**Qualifications:**

1. Agrees with the center's statement of faith, mission statement, and code of Christian conduct.
2. Is dependable, stable, and capable of committing to this position's responsibilities and duties.
3. Expresses a desire to reach at-risk patients considering abortion.
4. Believes in the sanctity of all human life from the moment of conception through natural death.
5. Has a sincere, mature faith and can share the gospel.
6. Holds a current registry and OB credential and is in good standing (and is licensed in states that require licenses)
7. Exhibits strong interpersonal, spiritual, and administrative skills, takes initiative, and is flexible.
8. It is highly recommended that the RDMS team member complete *NIFLA's Institute in Limited Obstetric Ultrasound Course* if they are the main ultrasound provider at the clinic or acting as the clinic manager. If the RDMS is only training the nurses (See *RDMS Training Supervisor* - job description) or is not the main ultrasound provider at the clinic, completing the PULSE webinar is highly recommended to understand the limited scope of the ultrasounds being performed
9. Clear a background check, drug screening, financial background check, and provide a letter of good church standing from pastor.

**FLSA Category: Non-exempt**

**Reports To:** Collaborating Medical Provider

**Time Commitment:** As per the hiring agreement.

**Responsibilities & Duties:**

1. Works with clinic staff to ensure patients receive the best medical and psychosocial care possible.
2. Performs physical examinations within their scope of practice, such as limited OB ultrasound, pregnancy tests, etc.
3. Grows in knowledge and skill competence for medical procedures performed.
4. Reinforce the humanity of the unborn child with the patient.
5. Provides spiritual leadership to ensure the faith-based mission of the organization.
6. Ensures that OSHA and HIPAA guidelines are followed.
7. Completes necessary forms and charting, including the pregnancy verification letter.
8. Follows up with patients as directed by policies and procedures.
9. Provides education for patients to develop an understanding of their health condition, including physical, emotional, and spiritual health.
10. Upholds the center's policies and procedures.
11. Supports the Catholic mission of the center and encourages the spiritual growth of staff and clients.
12. Reinforces the humanity of the unborn child with patients, their guests, staff, and others.
13. Able to share the faith with patients and pray with them as appropriate.
14. Participates in shared prayer and devotions as opportunities arise.
15. Share the love of Jesus Christ with all staff and volunteers, as appropriate.
16. Serves with a heart of mercy, grace, and love.
17. Is an ambassador of the Catholic mission of the center to supporters and the public at large
18. Shares in housekeeping duties as needed